

# ADA COUNTY INSTRUCTIONS FOR OBTAINING A PERMIT FOR AN ON-SITE SEWAGE TREATMENT SYSTEM

You have now completed your application, including an accurate legal description of the property, for an on-site sewage treatment system. **NOTE:** Neither this document nor the application is your permit.

## TEST HOLE INSPECTIONS:

- ⇒ Test hole inspections are needed to evaluate the soils in the area where the drainfield is to be placed. It is therefore necessary for you to schedule an appointment with the Environmental Health Specialist forty-eight (48) hours in advance for a test hole inspection.
- ⇒ The test hole shall be excavated within fifty (50) feet of an area of the proposed drainfield to a depth of ten (10) to twelve (12) feet. This department will inspect the test hole. Additional holes may be required if the natural soils are inadequate for sewage disposal. Please contact the Environmental Health Specialist in advance to allow them the opportunity to be on site when the test hole is dug. If the Environmental Health Specialist is not on site, the test hole shall be **ramped** to allow access.

## PLOT PLAN:

- ⇒ Please provide the inspector with the following information to be completed at the time of application: location of proposed dwelling site; well site; driveway; septic site and replacement septic site.

## ZONING CERTIFICATE:

- ⇒ A Zoning Certificate from *Ada County Development Services* is required if the property **either** has a meets and bounds legal description **or** if the property is within a subdivision with a lot size of **five (5) acres** or more. It is necessary to obtain the Zoning Certificate *prior* to the issuance of the on-site sewage permit.

## ON-SITE SEWAGE PERMIT:

- ⇒ When the steps listed on this sheet are **completed and received**, your permit will be written. The on-site sewage permit will be available to be issued between 8 AM and 5 PM the following day. Permits may also be mailed or a facsimile may be sent.
- ⇒ The on-site sewage permit is the document required for **installation** of your sewage system and for obtaining your **building permit**.

**Having an accurate plot plan and the necessary zoning certificate at the time of the test hole inspection will make the permitting process easier and faster. The key is to have all the necessary documents properly prepared and ready for Central District Health Department.**